



## Employee Job Description

### QUALITY ASSURANCE TRAINING INTERN

<b>Employee Name:</b>	
<b>Date of Hire:</b>	<b>Position Start Date:</b>
<b>Job Classification: Technical Support</b>	<b>Direct Supervisor: Sr. Manager Quality Assurance</b>

#### **Job Description:**

The QA Training Intern is responsible for assisting in the administration and maintenance of the Electronic Training System (ETS). In addition, the Intern will support the QA Department and gain knowledge of the FDA regulated industry.

#### **Responsibilities:**

- Perform Review of Training courses associated with new and revised documents
  - Ensure the course configuration is correct
  - Ensure correct assignment of the course(s)
  - If applicable, ensure exams are updated to match the revised document
- Assist in updating job profiles, job codes, and curricula
- Assist with new employee orientation
  - Create new employee training paperwork as needed
  - Train new employees on cGMP, Documentation Standards, and Manufacturing Process overview
- Process miscellaneous training activity
  - Employee movement (i.e. separation or job transfer)
  - Daily training requests: Assign/remove job codes, file miscellaneous training, launching requested re-training, etc.
- Support Training Department as needed
- Execute and report analysis within the ETS database as requested by Quality Management
- Follow Standard Operating Procedures, safety, health, and cGMP Guidelines

#### **Qualifications:**

- Progressing to bachelor degree in a Science, Technology, Engineering, or Mathematical field or BA or BS degree
- Proficient with current word processing and database software
- Strong interpersonal/group skills
- Strong communication skills, verbal and written

I understand and accept the responsibilities as described above.

\_\_\_\_\_  
*Employee Signature*

\_\_\_\_\_  
*Date*

# **CAPGEMINI – COLUMBIA, SC**

## **TECHNICAL SALES INTERNSHIP**

**Job Description:** The sales enablement role focuses on representing Capgemini to the market and our internal sales and account organizations. This person will develop and manage messaging content and tools to better enable the sales team to sell more effectively and will ensure that our clients, the analyst community, and broader market understand the value that Capgemini can offer. This role is focused on providing our sales and account teams with what they need to successfully engage the buyer throughout the buying process to better qualify the opportunity.

### **Requirements:**

- Excellent communications skills including presenting editing and writing as well as accuracy and attention to detail required
- A fast-thinking high energy individual with a sense of humor and ability to work with a wide range of personalities will thrive in this role
- Excellent cross group collaboration skills
- Ability to influence actions from a varied group of resources especially from those who do not have a reporting relationship to you and may be senior in the organization to you
- Strong workability in Microsoft Office suite
- Pursuing a degree in marketing, business, any operational engineer type degree (or management engineering).

### **Responsibilities:**

- Create and maintain compelling sales presentations to ensure consistent messaging to the market and clients.
- Respond to analyst RFIs to present Capgemini Insurance BU strengths to maintain or improve overall rating in various analyst reports.
- Coordinate the resourcing of strategic deals and ensure large deal best practices are consistently executed in our strategic pursuits
- Build best practices and initiatives to better enable our account and sales teams

**Please send resume and cover letter for review.**

### **Jenny Ha**

Associate Consultant | FS Recruitment Operations

[jennifer.ha@capgemini.com](mailto:jennifer.ha@capgemini.com)

# Red Hat Academy Talent Network



Connecting Red Hat Academy  
students with top IT jobs worldwide

Dear Red Hat Academy students,

As you complete your Red Hat training courses through the Red Hat Academy program, it's time to begin thinking about your career and the job search process. Red Hat Academy students are well-positioned for jobs in IT at some of the most highly-demanded companies around the world.

As an RHA student, you have access to the **Red Hat Academy Talent Network** to connect with employers from around the world. Find job opportunities, chat with employers seeking open source talent, and prepare to join the tech workforce, all from within a single portal.

Red Hat's extensive partner and customer network spans the globe and includes some of the most desirable jobs for those beginning their career. By creating a profile and uploading your resume, you will be one of the first resumes these employers come across when they begin recruiting efforts on this platform.

Tap into our network and accelerate your career with the Red Hat Academy Talent Network. **Sign up today.** \*\*\*PLEASE NOTE: You will need to use the same RHID you use on the RHA Learning Platform when you create your RHA Talent Network profile. Your profile will not be visible to employers until you include your resume.\*\*\*

Thanks,  
<<Instructor name>>

**Lea Fenske**

Business Development Manager, [Red Hat Academy](#)

[leafenske@redhat.com](mailto:leafenske@redhat.com)

M: 541.556.2042

100 East Davie Street, Raleigh, NC



# Internship Program

## BlueCross BlueShield of South Carolina



Are you pursuing a **four-year degree** in:  
Computer Science, Computer Engineering,  
CIS/MIS, Math, or an IT-related major?

Do you have a **minimum of 12 semester hours**  
of **major-specific** courses?

**Then BlueCross is for you!**



### WHAT

**Paid, full-time**, 12-week summer internship that includes **industry & company** specific presentations



### WHEN

**Recruiting:** Fall semester

**Applications:** January

**Internship:** Mid-May to early August



### WHERE

Most are on-site in Columbia with work-from-home **flexibility**

### ABOUT US

BlueCross has one of the **largest IT shops** in the state while focusing on **community outreach** and **engagement**

### WHY CHOOSE US?

BlueCross provides **meaningful, technical** work in application development, UX/UI, hardware/infrastructure, support, security, project management, and more

### INTERESTED?

Submit your resume to

[angie.greenwood@bcssc.com](mailto:angie.greenwood@bcssc.com)

# ***Paid Summer Internships***



[careers.fedex.com/intern](https://careers.fedex.com/intern)

## **Make a difference with real-world projects.**

If you are a Computer Science/Engineering or Information Systems student, come and explore how FedEx can deliver a creative and innovative career to you!

- Paid, 10-week internship program.
- Work remotely or in a hybrid environment.
- FedEx culture is putting people first. We promote growth and learning opportunities for all of our employees.
- Projects include mobile applications, web development, quality assurance testing automation, big data platforms, revenue systems, and/or architecture development.
- Technologies include Java, SpringBoot, Angular, Microservices, Cassandra DataStax, Microsoft Azure, Cloud native development, Data Engineering, Python, JMS, JavaScript, HTML5, Redis, PostgreSQL, C family of languages, Jenkins, CloudBees Flow, GitHub, Pivotal Cloud Foundry, Hadoop, Spotfire, and Weblogic.
- Assigned a mentor throughout your internship.



# SIOS

## Product Support Engineer Intern

Technical Support · Columbia, South Carolina

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The Product Support Engineer Interns will get hands-on experience with customer issues with installation, configuration, operation and management of the SIOS solution. Assisting the product support engineering team, the Product Support Engineer Interns will draw upon their problem solving, critical thinking, and technical skills to analyze and resolve customer challenges, develop best practices, as well as ensure customer success. Our R&D office is located at Innovation Center on the University of South Carolina campus (Columbia, SC).

### Key Duties and Responsibilities:

- Provide day-to-day support to customers with valid support contracts to ensure that customer expectations are exceeded.
- Identify, troubleshoot, and resolve issues reported.
- Enter issues into the Help Desk system, and update status as it changes.
- Update and maintain self-service documentation on common fixes.
- Work on special projects as assigned by Director, Product Support Engineering.

### Education/Qualification Requirements:

- Undergraduate or graduate students with two years or less left to graduate in Computer Science, Information Science, Software Engineering, or similar field.
- Cumulative GPA of 3.0 or higher
- Strong communication and presentation skills
- Availability to participate for the duration of the Internship Program for 20hours/week during academic semesters and 30 - 40 hours/week during summer.
- Attention to detail is a must.

Apply at the link below.

<https://us.sios.com/about/careers/>

If you have any questions, comments, or concerns please do not hesitate to contact me.

Thanks in advance.

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Trey Isaac  
Product Support Engineer  
Intern Supervisor  
SIOS Technology

# IBM INTERNSHIPS – SUMMER 2025

## 2025 Sales Entry Level: Summer Interns

Job Req	Job Title	Short URL
724801BR	Brand Sales Specialist Intern - Entry Level Sales Program 2025	<a href="https://ibm.biz/724801BR">https://ibm.biz/724801BR</a>
724806BR	Sr. Brand Sales Specialist Intern - Entry Level Sales Program 2025	<a href="https://ibm.biz/724806BR">https://ibm.biz/724806BR</a>
724798BR	Digital Seller Intern – Entry Level Sales Program 2025	<a href="https://ibm.biz/724798BR">https://ibm.biz/724798BR</a>
724805BR	Subscription and Annuity Representative Intern – Entry Level Sales 2025	<a href="https://ibm.biz/724805BR">https://ibm.biz/724805BR</a>
724706BR	Brand Technical Specialist Intern – Entry Level Sales Program 2025	<a href="https://ibm.biz/724706BR">https://ibm.biz/724706BR</a>
724711BR	AI Engineer Intern – Entry Level Sales Program 2025	<a href="https://ibm.biz/724711BR">https://ibm.biz/724711BR</a>
724763BR	Platform Engineer Intern – Entry Level Sales Program 2025	<a href="https://ibm.biz/724763BR">https://ibm.biz/724763BR</a>
724713BR	Innovation Designer Intern – Entry Level Sales Program 2025	<a href="https://ibm.biz/724713BR">https://ibm.biz/724713BR</a>
724710BR	Business Technology Leader Intern – Entry Level Sales Program 2025	<a href="https://ibm.biz/724710BR">https://ibm.biz/724710BR</a>

Sharon Coleman, MBA, CPCC

Professional Certified Coach

US New Collar Manager - Sales

[sic@us.ibm.com](mailto:sic@us.ibm.com)

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